

**AGENDA**



**Recommendation for Council Action (Purchasing)**

<b>Austin City Council</b>	<b>Item ID:</b>	10135	<b>Agenda Number</b>	50.
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<b>Meeting Date:</b>	October 6, 2011
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<b>Department:</b>	Purchasing
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**Subject**

Authorize award and execution of a 36-month requirements service contract with AUSTIN BOATS & MOTORS, Austin, TX, to provide repair parts and services for boats and boat engines in an estimated amount not to exceed \$512,600, with three 12-month extension options in estimated amounts not to exceed \$235,200 for the first extension option, \$278,400 for the second extension option, and \$330,240 for the third extension option, for a total estimated contract amount not to exceed \$1,356,440.

**Amount and Source of Funding**

Funding in the amount of \$118,433 is available in the Fiscal Year 2011-2012 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding in the amount of \$13,750 is available in the Fiscal Year 2011-2012 Operating Budget of the Austin Police Department. Funding for the remaining 25 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note**

There is no unanticipated fiscal impact. A fiscal note is not required.

<b>Purchasing Language:</b>	Sole bid received.
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<b>Prior Council Action:</b>	
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<b>For More Information:</b>	Sharon Patterson, Senior Buyer, 972-4014
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<b>Boards and Commission Action:</b>	
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<b>MBE / WBE:</b>	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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<b>Related Items:</b>	
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**Additional Backup Information**

This contract will establish a reliable source for repair parts and services for city-owned boats and boat engines. Currently, the City has 38 boats and engines/motors in its fleet that are used by various City Departments in the execution of swift-water rescue, fire-fighting, police patrol, and other daily projects and assignments. In addition, this contract will provide a variety of boat accessories needed for safe boat operations such as ropes, anchors, bumpers, and life vests/preservers.

The reliable supply of repair parts and services is necessary to ensure continuity of fleet services to City departments.

In order to determine the best value to the City, evaluation criteria included an hourly labor rate for repair services, hourly labor rate for expedited/priority repairs, flat fee for expedited parts delivery, percentage markup for replacement parts and materials, distance to the State Capitol, and the vendor's status as a manufacturer authorized service provider.

MBE/WBE solicited: 3/0

MBE/WBE bid: 0/0

**BID TABULATION**

IFB-BV No. SAP0127

OEM Repair Parts and Repair Services for Boats and Boat Engines  
(5 line items)

**Vendor**

**Bid Tab Evaluated Amount**

Austin Boats & Motors  
Austin, TX

\$51,084

The expenditures for the first 12 months of this contract are estimated to be \$144,200. A copy of the complete bid tabulation is on file in the Purchasing Office.

**PRICE ANALYSIS**

- a. Sole bid received. The solicitation was extended by seven days with no additional results. There are few vendors capable of providing these parts and services in the Austin area. Other vendors made the business decision not to submit a bid response.
- b. Forty-one notices were sent, including three MBEs. One bid was received, with no response from the MBEs.
- c. This pricing represents a 0% difference in pricing to the last contract in December 2010.

**APPROVAL JUSTIFICATION**

- a. Sole bid received. Austin Boats & Motors is the current provider of these goods and services.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.